



## Approved Minutes

Holland Area Community Swimming Pool Authority Special Meeting  
Holland, Michigan, May 24, 2019

The Authority Board met in special session on Friday, May 24, at 8:00 a.m. in the Holland Community Aquatic Center conference room.

Board Members Present: Darrin Duistermars, Sara Giesler, Jack Gisinger Tim Hemingway, Ron Hemmeke, and Wendy Willoughby and Matthew Van Zetten (via phone)

Board Members Absent: Ben Farkas (Ex-Officio)

Staff Present: Executive Director Jack Huisingh, General Manager Amanda Duimstra

### 1. Call to Order

Chairperson Giesler called the meeting to order at 8:00 a.m.

### 2. Approval of Agenda

The agenda was approved as written.

### 3. Public Comments

There were no persons wishing to address the Board.

### 4. Approval of Minutes of the May 9, 2019, Regular Board Meeting

Motion to approve the minutes of the May 9, 2019, Regular Board Meeting, as written.

Moved by: Hemingway

Seconded by: Gisinger

Vote: 7-0

### 5. HACSPA Debt Bond Proposal Results

Huisingh presented an additional summary of the May 7, 2019, Renovation and Expansion Bond Proposal results. The proposal received 63% support. Huisingh recognized SCN and Boileau Communications for their efforts and thanked the Board for their ongoing support of the Next Gen project. The Board viewed two videos outlining details of the \$26 million bond renovation and expansion project, as well as items that may be supported by philanthropy.

### 6. Resolution Authorizing Bond Sale

Ian Koffler of Miller Canfield provided the Board with a resolution authorizing the issuance, sale and delivery of the Authority's 2019 Community Swimming Pool Building and Site Bonds in the aggregate principal amount of not to exceed \$26,350,000, as authorized by the electors of the Authority at an election held on May 7, 2019.

Motion to approve the resolution, as written.

Moved by: Gisinger

Seconded by: Hemingway

Roll Call Vote:  
Giesler – Yes  
Hemmeke – Yes  
Duistermars – Yes  
Hemingway – Yes  
Gisinger – Yes  
VanZetten – Yes  
Willoughby – Yes  
Vote: 7-0

Huisingh requested that the Board authorize the Executive Director to open a capital project fund account with Huntington Bank as the paying agent.

Motion to authorize the creation of a capital project fund account with Huntington Bank.

Moved by: Duistermars  
Seconded by: Willoughby  
Vote: 7-0

## **7. HACSPA Committee Reports**

### **a. Executive Committee Report - Giesler, Executive Committee Chair**

No meeting since the last Board meeting.

### **b. Finance Committee Report – Gisinger, Finance Committee Chair**

Motion to approve the tax authorization form (L-4029) for summer 2019, at a rate of .9915 for operations and 1.25 for debt.

Moved by: Hemingway  
Seconded by: Willoughby  
Vote: 7-0

Huisingh advised that he has met with investment management provider Meeder and will continue to meet with other potential Bond proceed investment firms for support and appropriate investment of Bond proceeds and the construction process. Firms will be required to manage any potential arbitrage. The Authority's current accounting firm; Geenen and Kolean continue to assist HCAC by assuring proper accounting channels.

Huisingh advised that the 1998 Debt Bond balance is approximately \$64,000 remaining, to be used for 1998/2013 Bond and building capital projects per Bond Council advice.

VanZetten was excused from the meeting at 8:45 a.m.

## **8. HCAC Executive Director**

- a. HCAC Next Gen Communications will transition from SCN to Boileau Communications.
- b. Per the City of Holland Board of Appeals, a neighborhood meeting will be held at Herrick District Library on May 29, from 6-7 p.m. to discuss upcoming expansion and parking concerns. Giesler reported that discussions with the City have been positive.

## **9. Other Business and Issues**

- a. Huisingh recognized and thanked Nancy Kuipers and Amanda Duimstra for 20 years of service within the HCAC organization.

- b. Huisingsh recognized and thanked the Board members for their support and continued efforts to achieve a successful Next Generation project; Darrin Duistermars, Ben Farkas, Sara Giesler, Jack Gisinger, Tim Hemingway, Ron Hemmeke, and Matthew VanZetten. He also recognized former Board members for their previous efforts to initiate Next Generation plans; Greg Oppenhuizen, Sara LeFebre, and Dennis Gradler.
- c. The Board and Construction Committee have received several candidate applications for the Owner's Representative position. The interview committee will schedule interviews for the selected candidates within the next two weeks. Hemingway requested a pre-interview team meeting to ensure consistent interviews.
- d. The next Board meeting is scheduled for Thursday, June 20 at 4 p.m.
- e. The Board continues to discuss therapy and rehabilitation partnerships with Holland Hospital and other local health care, therapy, and rehabilitation providers.

## **10. Adjournment**

The Board was adjourned Chairperson Giesler at 9:25 a.m.

Respectively Submitted,

---

Wendy Willoughby  
Secretary