



Minutes

Holland Area Community Swimming Pool Authority Meeting Holland, Michigan, June 21, 2018

The Authority Board met in regular session at 6:00 p.m. in the Holland Community Aquatic Center conference room and the meeting was called to order by Chairperson Giesler.

Board Members Present: Duistermars, Giesler, Hemmeke, and VanZetten

Board Members Absent: Farkas (Ex-Officio), Gradler, LeFebre, and Willoughby

Staff Present: Executive Director Huisingsh and General Manager Duimstra

1. Approval of Agenda

After review, a motion was made to approve the agenda as written.

Vote: 4-0

2. Public Comments

There were no persons wishing to address the Board.

3. Approval of Minutes

The Board approved the minutes of the April 19, 2018 meeting.

Moved by: VanZetten

Seconded by: Hemmeke

Vote: 4-0

4. HACSPA Operational Millage Vote

Executive Director Huisingsh reported that the May 8, 2018, Operational Millage passed with 83% community support.

5. HACSPA 2018 Millage Rate Proposals

2018 Operational Millage

- The Board approved an operations tax rate of 0.9364 for the final year of the 2013–2018 Operational Millage.
- The Board noted the original Operational Millage approved in 2013 for 1.0mill has been decreased annually per Headlee requirements.
- The Board also noted Holland Public School District voters have approved a continuation of this 1.0 mill Operational Millage for the period of 2019 – 2023 with an 83% yes vote.

2018 Bonded Debt Millage

- The Board approved the continuation of achieving its annual obligations to support FY2018-19 Bonded Debt payments by issuing a debt tax rate of 0.18.
- The Board noted May of 2019 will be the final payment of this Bonded Facility Debt.
- The Board also noted the Holland Community Aquatic Center Facility Bonded Debt millage was approved by Holland Public School District voters in June of 2010 at a rate of 1.0 mill.
- The Board also noted renovation and expansion plans are underway and a new Bonded Debt will be required to continue Aquatic Center capabilities into the future.

Moved by: VanZetten

Seconded by: Duistermars

Vote: 4-0

6. HACSPA FY2017-2018 Budget Revision

The Board approved budget revisions to the 2017-2018 budget as follows:

Operations	June 21, 2017 (Approved)	June 21, 2018 (Approved)
Rev. w/o Debt	\$ 2,050,000	\$ 2,340,000
Exp. w/o Debt	(\$ 2,050,000)	(\$ 2,256,870)
HACSPA Next Gen Develop Exp.	(\$ 150,000)	(\$ 130,000)
Net of Rev. – Exp.	(\$ 150,000)	(\$ 46,870)*
Total w/ Debt Rev.	\$ 2,830,000	\$ 3,120,000
Total w/ Debt Exp.	(\$ 3,042,000)	(\$ 3,225,000)
Total Net w/ Debt	(\$ 212,000)	(\$ 105,000)

The Board noted its ability to achieve \$46,870 loss, including approved HACSPA Next Generation Developmental expenses would depend on its need to replace an addition water boiler with the FY2017-18.

Moved by: VanZetten
 Seconded: Duistermars
 Vote: 4-0
 Vote: 4-0

7. HACSPA FY2018-2019 Budget

The Board approved the following budget for the FY 2018-19. It also required expenditures approved for HACSPA Developmental Fees and Expenses be listed separately, paid from it Fund Balance, and directed its Executive Director and HCAC Foundation to work to replace those developmental fees and expenses with achievement of available grants and philanthropy.

Operations	June 21, 2018 (Approved)
Rev. w/o Debt	\$ 2,300,000
Exp. w/o Debt	(\$ 2,250,000)
Operations Net of Rev. – Exp.	\$ 50,000
HACSPA Next Gen Develop Grants & Rev.	\$ 100,000
HACSPA Next Gen Develop Exp.	(\$ 200,000)
Next Gen Development Net of Rev. – Exp.	(\$ 100,000)
Total Rev. with Next Gen	\$ 2,400,000
Total Exp. with Next Gen	(\$ 2,450,000)
Total Operations Net of Rev - Exp	(\$ 50,000)
Debt	June 21, 2018 (Approved)
Debt Fund Bal (Beginning)	\$ 126,192
Debt Receipts	\$ 235,120
Debt Delinquency	\$ 26,340
Debt Exp	(\$ 346,800)
Exempt Pers. Property	(\$ 11,828)
Debt Fund Balance	\$ 29,024

8. HACSPA Next Gen Development

Executive Director Huisingsh provided the Board with an HCMA/QE estimated project timeline for HACSPA Next Gen Concept development. The HCMA/QE development project will include an HCMA & QE Architectural Master Plan and Conceptual Plan for renovation and potential expansion by September of 2018. He reported the Holland Community Aquatic Center Foundation have revised and approved their Articles of Incorporation and By-Laws and have seated interim Foundation Board officers. Communications with interested West Michigan Community members regarding the need for aquatic center renovation and potential expansion continues and has increased. In addition, discussions with potential HCAC Foundation Board members and interested philanthropic parties are underway. The Foundation's initial goals will be to help communicate aquatic center needs and to work to offset current HACSPA Next Generational developmental expenses authorized by the HACSPA Board to be spent from its General Fund.

9. Other Business and Issues

General Manager Duimstra provided the board with a staffing update.

VanZetten noted that the Executive Committee will seek feedback and provide Executive Director Huisingsh with an annual performance evaluation.

The Board approved a schedule of regular meetings for the 2018-2019 fiscal year. Meeting dates will be: September 20, 2018, December 6, 2018, April 18, 2018, and June 20, 2018. All meetings will be held at Holland Community Aquatic Center at 4:00 p.m.

Moved by: VanZetten
Seconded by: Duistermars
Vote: 4-0

10. Adjournment

The Board was adjourned by Chairperson Giesler at 7:42 p.m.

Respectively Submitted,

Darrin Duistermars
Secretary