



Minutes

Holland Area Community Swimming Pool Authority Special Meeting
Holland, Michigan, January 24, 2019

The Authority Board met in regular session on Thursday, January 24, at 4:00 p.m. in the Holland Community Aquatic Center conference room.

Board Members Present: Darrin Duistermars, Sara Giesler, Jack Gisinger, Tim Hemingway, Ron Hemmeke, and Wendy Willoughby

Board Members Absent: Ben Farkas (Ex-Officio) and Matthew Van Zetten

Staff Present: Executive Director Jack Huisingsh, General Manager Amanda Duimstra, Coach Jim Whitehead

Others Present: Robert Miller and Randall Miller, HCAC Foundation Board

1. Call to Order

Chairperson Giesler called the meeting to order at 4:00 p.m.

2. Approval of Agenda

HCAC Competitive Club Program report by Jim Whitehead was added as agenda item #4. Agenda item 7 was moved before agenda item 6. The agenda was approved with revisions.

3. Public Comments

There were no persons wishing to address the Board.

4. HCAC Competitive Club Programs Update

Coach Jim Whitehead provided the Board with an update on HCAC competitive programming. The Michigan Lakeshore Aquatics (MLA) team has 139 current swimmers and 15 currently participating in the MLA Dive program. The club has experienced continued growth under the direction of Coach Whitehead over the course of the last two years.

5. Approval of Minutes of the January 10, 2019, Special Board Meeting

Motion to approve the minutes of the January 10, 2019, Special Board Meeting.

Moved by: Hemingway

Seconded by: Willoughby

Vote: 6-0

6. HCAC Executive Director – HACSPA Next Gen Status Report

- a. HACSPA Next Gen Status
 - i. Communications update
 1. SCN Tom Page update; Huisingsh provided an update on communications in preparation for the Tuesday, May 7, 2019, bond vote.
 2. Boileau Communications; Vince Boileau provided a communications team update including a community survey.
 - ii. Completion of current HACSPA Debt Bond
 1. Huisingsh reported that the Annual Disclosure for Bond Holders is complete and filed.
 2. Huisingsh reviewed Annual Disclosure information with the Board.

- iii. Board approved 2019 Bond Resolution for 1.25mills is due to County Clerks Feb 12, 2019
 - 1. Clerks & Twps have been advised and they have acknowledged.
 - 2. Bond Council has approved resolution & wording for submission
 - 3. HCAC will email and send notice via registered mail on January 25, 2019.
 - 4. Absentee ballots will be issued on March 23, 2019.
 - 5. The election will be held on Tuesday, May 7, 2019.
- iv. Potential renovation and expansion
 - 1. Validated Conceptual estimations for Construction Hard & Soft costs
 - 2. Evaluating options to improve upon Concept
 - 3. Considering Construction Management involvement early
 - 4. Discussing digital (3d) educational options
- v. Huisingh is seeking additional Health Care Partnerships to increase utilization of aquatics therapy potentials. Current & Future
- vi. Huisingh and the Communications Team are preparing a formal communications plan with groups and Community
- vii. Huisingh is seeking Board input, help and support with achieving philanthropic support for ongoing development costs
- viii. Huisingh is seeking Board input, help and support with appropriate Communications; Community, Group, Individuals.
- ix. HCAC Foundation comments
 - 1. HCAC Foundation Chair – Randall Miller, Robert Miller – provided a report of HCAC Foundation activities to the Board.

7. HACSPA Board of Directors – Appointment of leadership and committee appointments

Motion to approve Board leadership and committee appointments as follows:

Chair	Sara Giesler
Vice Chair and Secretary	Wendy Willoughby
Treasurer	Jack Gisinger

Executive Committee
 Sara Giesler - Chair
 Wendy Willoughby
 Jack Gisinger

Finance Committee
 Jack Gisinger - Chair
 Sara Giesler
 Darrin Duistermars

Personnel Committee
 Wendy Willoughby - Chair
 Darrin Duistermars

Ad Hoc Construction Committee
 Ron Hemmeke – Chair

Moved by: Duistermars
 Seconded by: Hemmeke
 Vote: 6-0

8. Other Business and Issues

The Board rescheduled the upcoming March 14, 2019, meeting to March 21, 2019, at 4:00 p.m.

9. Adjournment

The Board was adjourned by Chairperson Giesler at 5:50 p.m.

Respectively Submitted,

Wendy Willoughby
Secretary