



Minutes

Holland Area Community Swimming Pool Authority Special Meeting Holland, Michigan, April 18, 2019

The Authority Board met in regular session on Thursday, April 18, at 4:00 p.m. in the Holland Community Aquatic Center multi-purpose room.

Board Members Present: Darrin Duistermars, Sara Giesler, Jack Gisinger Tim Hemingway, Ron Hemmeke, and Wendy Willoughby

Board Members Absent: Ben Farkas (Ex-Officio), and Matthew Van Zetten

Staff Present: Executive Director Jack Huisingsh, General Manager Amanda Duimstra, and Aquatic Operations Safety and Fitness Manager Thomas Miller

1. Call to Order

Chairperson Giesler called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Motion to add in an update from the Construction Committee under committee reports, and approve the remainder of the meeting agenda, as written.

Moved by: Hemingway
Seconded by: Willoughby
Vote: 6-0

3. Public Comments

There were no persons wishing to address the Board.

4. Approval of Minutes of the March 21, 2019, Special Board Meeting

Motion to approve the minutes of the March 21, 2019, Special Board Meeting, as written.

Moved by: Hemingway
Seconded by: Willoughby
Vote: 6-0

5. HCAC Manager Focus: Aquatic Operations Safety and Fitness Manager, Thomas Miller

Miller provided the Board with an update on safety and fitness operations. He noted a positive and busy spring break for the safety team. He continues to seek additional lifeguarding staff for the summer season. Fitness programs continue to grow, with Amy Galioto as a lead fitness instructor. He also noted the additional personal training options now offered with certified trainer, Megan Hutfitz.

6. HACSPA Committee Reports

- a. **Executive Committee Report - Giesler, Executive Committee Chair**

The Executive Committee did not meet this month. Giesler invited Board member comments pertaining to the upcoming Renovation and Expansion Bond Proposal. The Executive Director and Board members have been receiving feedback from the community during several scheduled meetings and community discussions. The recent press release highlighting the Economic Impact Study was released to the Holland Sentinel, but no press coverage has been provided.

b. Finance Committee Report – Gisinger, Finance Committee Chair

Gisinger requested brief written committee reports from each committee. Huisingsh will present a budget amendment to the finance committee at the next meeting. He noted that the facility received a personal property tax reimbursement from the State of Michigan.

c. Construction Committee Report – Hemmeke, Ad Hoc Committee Chair

Hemmeke provided the Board with a report of construction team efforts. The committee continues to meet weekly and discuss concept designs. Motion to change from a “design build” method to a “construction management” process in order to maintain a total construction budget within the proposed \$26.3 million, as stated within the bond proposal.

Moved by: Hemmeke
Seconded by: Gisinger
Vote: 6-0

7. HCAC Executive Director

a. HACSPA Next Gen Communications

i. T. Page / V. Boileau

1. Campaign communication materials have been developed and distributed via multiple channels.
2. A micro-site has been added to HCAC communications to provide bond information and meeting opportunities.
3. There have been multiple opportunities for the community to meet with Huisingsh and Board members for bond proposal discussions.
 - a. Recent Meeting/Discussion Opportunities:
 - i. Friday, March 15, Coffee Chat 9:30-10:30am
 - ii. Wednesday, March 20, Behind the Scenes Tour 6:00-7:00pm
 - iii. Monday, March 25, Coffee Chat 9:30–10:30am
 - iv. Thursday, March 28, Info-Fair 6:30-8:00pm
 - v. Thursday, April 4, Coffee Chat 9:30-10:30am
 - vi. Friday, April 12, Coffee Chat 9:30-10:30am
 - vii. Saturday, April 13, Moments & Memories 10:00-Noon
 - viii. Monday, April 15, Info-Fair 6:30-8:00pm
 - ix. Wednesday, April 17, Behind the Scenes Tour 10:00-11:00am
 - b. Future Meeting/Discussion Opportunities
 - i. Monday, April 22, Coffee Chat 9:30-10:30am
 - ii. Sunday, April 28, Moments & Memories 2:00-4:00pm
 - iii. Wednesday, May 1, Coffee Chat 9:30-10:30
4. Huisingsh has been providing constituent meetings to present bond proposal information to the community.
 - a. Recent Meetings
 - i. Laketown Township: March 13
 - ii. Holland Young Professionals: March 13
 - iii. HCAC Membership: April 3
 - iv. Holland Christian Schools: Mtg #2 with Superintendent and Athletic Director: April 8
 - v. Holland Public Schools: Mtg #2 with Superintendent: April 11
 - b. Future Meetings

8. Adjournment

The Board was adjourned Chairperson Giesler at 5:56 p.m.

Respectively Submitted,

Wendy Willoughby
Secretary